Clean Texas Marina Checklist

Marina Name: _____ Marina Type _____
Owner/Manager: _____ Marina, no boatyard _____
Address: _____ Marina w/boatyard_____
_____ Boatyard/boat builder, no. slips _____
Phone:_____ Other _____
E-mail: _____

This form is intended to be used by marina operators to conduct self-assessments of their facilities. Ultimately, it will also be used by representatives of the Clean Texas Marina Program to verify self-assessments. The page numbers refer the reader to the Clean Texas Marina Guidebook, available from the Clean Texas Marina Program by calling 210.324.7255 or online at www.marinaassociationoftexas.com

Clean Texas Marina designations will be presented to those marinas that score a minimum score per subject area (see back page). Scoring is based on applicable items only. Please note: it is not necessary to implement all of the recommended practices to be recognized as a Clean Texas Marina. It is necessary, however, to be in compliance with all applicable laws and regulations.

The "not applicable" (N/A) option is offered so that items which are beyond your control or which simply do not apply to your operations, will not be counted against you in the scoring process. For example, if you do not have a septic system, check N/A for Area 5 number 6. There is space at the end of this form to clarify any of your answers or to tell us about other items you would like the reviewers to take into consideration.

Area 1: MARINA DESIGN AND MAINTENANCE	YES	NO	N/A
Note: Items 1 and 2 below apply to new construction only.			
DO YOU:			
1. use environmentally neutral materials? p. 10	_____	_____	_____
2. employ shore erosion control measures? p. 11	_____	_____	_____
3. maintain your property using best management practices? p. 12	_____	_____	_____
4. practice water conservation? p. 13-14	_____	_____	_____
5. use upland and inland areas for storage and maintenance? p. 12	_____	_____	_____
6. have a conservation easement on your property? p. 15	_____	_____	_____
7. avoid toxic lawn and garden chemicals to the greatest extent possible? p. 14	_____	_____	_____
8. practice water-wise landscaping. p. 13	_____	_____	_____
AREA 1 SCORE. (_____"Yes" responses/_____(Number of applicable items) x 100 = _____%			

Area 2: MARINA MANAGEMENT	YES	NO	N/A
DO YOU:			
1. train your employees twice annually about the components of your Stormwater Pollution Prevention Plan? p. 75	_____	_____	_____
2. train employees to use equipment/chemicals according to established standards? p.75	_____	_____	_____
3. regularly review emergency response procedures with staff? p. 75	_____	_____	_____
4. train employees to watch for inappropriate discharges? p. 76	_____	_____	_____
5. have a predetermined procedure for handling polluters? p. 76	_____	_____	_____
6. maintain training records? p. 76	_____	_____	_____
7. incorporate best management practices into all contracts? p. 77	_____	_____	_____
8. post signs detailing best management practices? p. 77	_____	_____	_____
9. distribute environmental education materials to patrons? p. 79	_____	_____	_____
10. host workshops to highlight and demonstrate best management practices? p. 79	_____	_____	_____
11. encourage and recognize boaters who try to prevent pollution? p. 80	_____	_____	_____
AREA 2 SCORE. (_____"Yes" responses/_____(Number of applicable items) x 100 = _____%			

Area 3: EMERGENCY PLANNING YES NO N/A

DO YOU:

1. have a Spill Prevention, Control and Countermeasure (SPCC) plan? p. 39 _____ _____ _____
2. have accessible, current, written emergency response plans for likely threats? p. 40 _____ _____ _____
3. have regular emergency training and drills for staff? p. 41-42 _____ _____ _____
4. store oil spill response equipment in a convenient, readily accessible location? p. 42 _____ _____ _____
5. maintain files of Material Safety Data Sheets as required by OSHA? p. 43-44 _____ _____ _____

AREA 3 SCORE. (_____"Yes" responses/_____(Number of applicable items) x 100 = _____%

Area 4: PETROLEUM CONTROL Both Commercial and non-public use YES NO N/A

1. Are you in compliance with petroleum (fuel and oil) storage requirements? p. 34 _____ _____ _____

DO YOU:

2. regularly inspect/repair fuel transfer equipment? p. 35 _____ _____ _____
3. have environmental controls at the pumps? p. 35-36 _____ _____ _____
4. train staff to promote environmental precautions while fueling? p. 36-37 _____ _____ _____
5. maintain for available use oil absorbent materials at your fuel dock? p. 37-38 _____ _____ _____
6. take precautions to minimize spills and leaks from machinery? p. 39 _____ _____ _____

AREA 4 SCORE. (_____"Yes" responses/_____(Number of applicable items) x 100 = _____%

Area 5: SEWAGE HANDLING YES NO N/A

DO YOU:

1. have a well-maintained pumpout system? p. 52 _____ _____ _____
2. have a dump station or a wand attachment to empty portable toilets? p. 50 _____ _____ _____
3. discourage discharge from Type I and Type 11 MSDs at the slip or mooring? p. 53 _____ _____ _____
4. have clean, functional restrooms available 24 hours a day? p. 53 _____ _____ _____
5. address the special sewage handling needs of live-aboards? p. 54-55 _____ _____ _____
6. Is your septic or private sewage treatment system regularly maintained and functional? p. 53-54 _____ _____ _____

AREA 5 SCORE. (_____"Yes" responses/_____(Number of applicable items) x 100 = _____%

Area 6: WASTE CONTAINMENT AND DISPOSAL YES NO N/A

DO YOU:

1. store, use, and dispose hazardous waste, including solvents, in accordance with federal and state regulations? p. 59-60 _____ _____ _____
2. reduce waste in your daily operations? p. 61 _____ _____ _____
3. control the disposal of fish scraps to areas/methods which will not impair water quality? p. 61-62 _____ _____ _____
4. provide trash cans, bins, dumpsters, etc. that are covered, well-marked and convenient? p. 62-63 _____ _____ _____
5. conduct daily trash pick-up within your marina and along shoreline? p. 62-63 _____ _____ _____
6. provide or promote solid waste (oil, solvents, etc.) recycling? p. 63-64 _____ _____ _____
7. provide or promote liquid waste recycling? p. 64-65 _____ _____ _____
8. minimize your use of hazardous products? p. 65-66 _____ _____ _____
9. follow recommended waste disposal methods? p. 67-69 _____ _____ _____
10. track pollution incidents? p. 66 _____ _____ _____

AREA 6 SCORE. (_____"Yes" responses/_____(Number of applicable items) x 100 = _____%

Area 7: VESSEL MAINTENANCE AND REPAIR

As a condition of the Industrial Permit for Discharges from Marinas, marinas must minimize and contain vessel maintenance debris.

DO YOU: YES NO N/A

1. restrict maintenance activities to designated work areas? p. 22 _____ _____ _____
2. contain dust from sanding? p. 23-24 _____ _____ _____
3. contain debris from blasting? p. 24 _____ _____ _____
4. minimize impacts of pressure washing? p. 25 _____ _____ _____
5. recommend bottom coatings w/ minimal environmental impact? p. 26 _____ _____ _____
6. minimize impacts of painting operations? p. 27 _____ _____ _____
7. handle solvents appropriately? p. 28 _____ _____ _____
8. offer spill-proof oil changes? p. 38-39 _____ _____ _____
9. provide an oil/water separation service to filter bilge water? p. 38 _____ _____ _____
10. offer Marine Sanitation Devices I(MSD) inspections and maintenance? p. 55 _____ _____ _____
11. recommend/offer environmental audits or retrofits for vessel sanitation systems? p. 55 _____ _____ _____

DO YOU MINIMIZE ENVIRONMENTAL IMPACTS FROM:

12. engine repair and maintenance? p. 28	_____	_____	_____
13. winterization work? p. 29	_____	_____	_____
14. in-water maintenance? p. 30	_____	_____	_____
15. underwater hull cleaning in marina waters? p. 30	_____	_____	_____

AREA 7 SCORE. (_____"Yes" responses/_____(Number of applicable items) x 100 = _____%

Area 8: STORMWATER MANAGEMENT	YES	NO	N/A
DO YOU:			
I. have a SWPPP (Stormwater Pollution Prevention Plan) p. 18	_____	_____	_____
2. have a stormwater management system? p. 19	_____	_____	_____
3. cultivate vegetated areas? p. 18	_____	_____	_____
4. have limited paved areas? p. 19	_____	_____	_____
5. stencil storm drains? p. 20	_____	_____	_____

AREA 8 SCORE. (_____"Yes" responses/_____(Number of applicable items) x 100 = _____%

Area 9: BOATER EDUCATION	YES	NO	N/A
DO YOU:			
1. provide clean boating sheets to your boaters? p. 70	_____	_____	_____
2. provide clear signage around your marina? p. 77	_____	_____	_____
3. post environmental information in clearly marked places (bulletin board)? p. 77	_____	_____	_____
4. encourage and recognize boaters who try to prevent pollution? p. 80	_____	_____	_____
5. encourage patrons to review contracts? p. 77	_____	_____	_____

AREA 9 SCORE. (_____"Yes" responses/_____(Number of applicable items) x 100 = _____%

SCORING

1. Enter your scores for each section on the lines below and compare your scores to the minimum required scores.

Your scores	Minimum required score
Area 1 _____ %	Area 1 70 %
Area 2 _____ %	Area 2 80 %
Area 3 _____ %	Area 3 80 %
Area 4 _____ %	Area 4 80 %
Area 5 _____ %	Area 5 80 %
Area 6 _____ %	Area 6 85 %
Area 7 _____ %	Area 7 85 %
Area 8 _____ %	Area 8 95 %
Area 9 _____ %	Area 9 80 %

2. If your score for each area is equal to or greater than the minimum required for each applicable section, call the Marina Association of Texas office at 210.324.7255 to schedule a confirmation visit

Please use an extra sheet of paper for any additional comments or explanations you would like us to consider.

Verified by Marina Association of Texas Representatives:

_____

on _____

(Date)